

Vendor Agreement

Vendor Name					Phone		
Contact Name					Email		
Address							
City		State		Postal Code		Country	
Products Offered							

We are pleased that you will be attending The Dallas Classic 2024 to be held at the Sheraton DFW Airport Hotel in Dallas, TX. This year's competition is scheduled to begin Friday 8th of November 2024 and end on the night of Saturday 9th of November 2024.

We are still in the process of determining the layout of the space assigned for vendors. Please return this form as soon as possible and we will make every effort to accommodate your needs.

The following shall apply to all vendors:

- A) **Electrical Power:** A limited amount of power may be provided by the hotel. The vendor is responsible for working with the hotel to procure any additional needs. We will do our best to have you as close as possible to wall outlets. We recommend you bring your own extension cords and power strips to avoid having to rent them from the hotel. Please bring your own professional tape to secure any cords.
- B) **Banners:** each vendor may display banners in front of or behind their booth or Ballroom.
- C) **Vendor fees:** all vendors that have a stand and have designated space near/or inside ballroom shall pay the greater of \$500 to "Smooth Operator Inc". Due to lack of space All Hair and Make Up Vendors must work out of their rooms. Because of that the fee for Hair and Make up vendors is of \$250.00 All vendors are required to put down a 50% Non- refundable deposit at the time of signing this agreement in order to be featured on The Dallas Classic website.
- D) **Telephone / Internet:** The vendor is responsible for working with the hotel to procure any needs.
- E) **Shipping of Goods:** The vendor is responsible for working with the hotel regarding any storage needs and shall pay for any shipping and/or storage costs. Shipping and receiving information will be sent to you once contracted.
- F) We ask that all vendors be completely set up by the start of the first session and remain in place until the final session is finished.
- G) **Certificate of Insurance:** Vendors shall supply Smooth Operator Inc with insurance certificate showing general liability insurance coverage.
- H) Vendor shall be responsible for complying with all federal and state laws, rules, and regulations governing the sale of goods and service.
- I) Vendors are responsible for their own stands overnight security. Smooth Operator Inc is not responsible

for any loss, theft, or damage to any of the vendor's property at any time before, during, or after the event.

- J) All vendors and their staff must stay at the Sheraton DFW Airport Hotel for the following period from November 7th through November 9th 2024.
- K) Estimated load in and load out times will be confirmed 30 days prior. We ask that all vendors be completely set up by the start of the first session and remain in place until the final session is finished.

Some other useful information:

- If you would like to take advantage of our group room rate at the Sheraton DFW Airport Hotel, please call the organizer on 561-460-0693 or go to our website where we have our group rate reservation link for your convenience.
- Contact the hotel to coordinate any additional needs.

We look forward to having you officiate at this year's event!

Sincerely,
John Elsbury ,Olga Elsbury and Judi Hatton
Organizers

Please sign one copy of this agreement and send via email to thedallasclassic@gmail.com

Accepted:

Vendor/Concessionaire

Date:_____

Vendor Payment form

Vendor Name
Contact Person
Phone/email

Vendor Fee
Make Checks Payable to:
The Dallas Classic
1504 Sandstone dr,
Frisco, TX 75034

\$

Credit Cards Accepted.To do so Please submit A CC authorization form. A 4% Service Fee will be added to all CC charge

We also except Zelle payments . thedallasclassic@gmail.com